Application Materials Checklist

Master of Social Work

Application Deadlines:
**Early Review**: February 1 for Fall
**Final**: March 1 for Fall

_All materials not submitted electronically at the time of the application should be placed together in a packet and submitted by mail or in person at one time after the application has been submitted. Please leave sealed items in their original envelopes when putting them in the packet._

| **Online Graduate Application** – There is a non-refundable $60 application fee. |
| **Transcripts** – Official transcripts from **EACH** College and/or University you have attended. Must be in sealed envelope from the institution. |
| **GRE Score Report** – Request that your scores be sent electronically to KSU (school code 5359). No department code is necessary. |
| **Autobiographical Narrative** – Can be uploaded into the online application. Maximum 1500 words, double-spaced, that includes the following:
  - Your experience in social work, including volunteer experience.
  - Your life experiences that impacted your interest in social work.
  - Your personal qualities that will be useful in serving others as a social work professional.
  - Your values that will be useful in serving others as a social worker.
  - Your career goals and how social work education will help you realize these goals. |
| **Resume (Optional)** – Can be uploaded into the online application. |
| **3 Letters of Recommendation** – Please use the Online Recommendation system within the Graduate Application Recommendations should be academic or work related. |

International Students (Visa and Green Card holders) for additional requirements, please visit: [http://www.kennesaw.edu/graduate/admissions/international_admissions.php](http://www.kennesaw.edu/graduate/admissions/international_admissions.php)

_Final admission decisions may be based on a combination of factors, including academic degrees and records, the statement of purpose, letters of recommendation, test scores, and relevant work experience. Also considered are the appropriateness of the applicant’s goals to the degree program in which they are interested and to the research interests of the program’s faculty. In addition, consideration may be given to how the applicant’s background and life experience would contribute significantly to an educationally beneficial mix of students._

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