



The Graduate College

Request for 2017-2018 Academic Year Graduate Assistant Funding

Section I – Faculty Supervisor Information

Name _____ Campus Email _____

Department _____ Campus Phone _____

Which Graduate Program are you affiliated with? _____

Are you a member of the Graduate Faculty or have permission to teach graduate courses? _____

Will you be directly supervising this project AND the graduate student? _____

Have you previously supervised a graduate assistantship? _____

If yes, please list evidence of how you met the stated goals of your most recent project that included an assistantship.

Section II – Project for Which Graduate Student Will Participate

Description of Project - Please give a brief description of the project in layman's terms.

Expected average number of hours per week the graduate student will work on this project:

What skills should your ideal graduate student have for this position?

Which graduate program(s) would you prefer your student come from?

Duties of the Graduate Student – Please indicate the duty/task and the approximate amount of time the student will spend on that duty/task as a percentage of their overall time.

Specific Duty/Task	% of Time

How will the student be evaluated? – Please indicate the frequency and method by which the student will be evaluated.

What is the benefit to the student? – Please indicate how the project benefits the student’s educational and professional growth.

What is the benefit of this project to the university? – Please indicate how this project meets strategic goals of the unit, college, or university and how it will elevate the university or lead to future grants or projects.

Faculty Signature _____ **Date** _____

Dept Chair Signature _____ **Date** _____

College Dean Signature _____ **Date** _____