



**Accelerated Bachelor's – Master's Program
Request for Dual Credit Courses**

Name (Last, First, MI)

KSU ID

Phone

Email

Undergraduate Program

Graduate Program

Before completing the Dual Credit Course Request form below, please note:

1. This form should be completed as part of the admission packet for the Accelerated Bachelor's - Master's Degree Program.
2. If your program changes (either undergraduate major or graduate major) after this form has been completed, a new request is required.
3. Approval of the dual credit requested is only for course context. All appropriate regulations regarding grade requirements are in effect.
EXAMPLE: "B" grades are required in all of the courses listed below.
4. Grades in graduate classes used to satisfy undergraduate classes are not computed as a part of the undergraduate grade point average nor effect undergraduate honors.
5. The maximum number of hours allowed for dual credit is 9 semester hours but a student must have a total of 150 unique hours between the bachelors and masters programs.
6. The dual credit course request is not final until all signatures are obtained and the original is on file in the Office of the Registrar.

DUAL COURSE REQUEST

<u>Undergraduate Required Course</u>	<u>Graduate Course Used to Satisfy Requirement</u>

Comments:

Student must have signature from Department Chair and Graduate Program Director prior to submission

Signature – Department Chair of Undergraduate Major

Date

Signature – Graduate Program Director

Date

Signature – Dean of the Graduate College

Date

Signature – Registrar

Date

**Note: If signed by first three parties above, this implies approval and admission to the Accelerated Bachelor's-Master's Degree Program
Completed and signed packet should be delivered to the Office of Graduate Admissions in the Town Point office building, Suite 1800.**